

## **A G E N D A**

**WORK SESSION  
BOARD OF COMMISSIONERS  
CITY OF FRANKFORT, KENTUCKY  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
(502) 875-8500**

**DECEMBER 16, 2002  
5:00 P.M. (EST)**

### **1. CALL TO ORDER/ROLL CALL**

### **2. CITY MANAGER REPORT:**

The City Manager will provide a report on City business and respond to any questions from the Board of Commissioners.

- a. Private merger initiative - Mr. Mike Dudgeon.
- b. Proposed administrative orders.
- c. Rules of Procedure for Meetings of Board of Commissioners.
- d. Emergency Action Plan (Mayoral adoption).

Attachments: (1) Draft administrative orders.

- (a) Agenda Preparation.
- (b) Capital Improvements Program Committee.
- (c) Information Technologies Committee.
- (d) Media Relations Program.
- (e) Performance Meetings.
- (f) Service Requests.
- (g) Staff Liaisons.

(2) Rules of Procedure.

- (a) Rules of Procedure dated 12/11/02.
- (b) Order No. 5, 2000 Series, Relating to Procedures for Meetings of the Frankfort Board of Commissioners.

### **3. SPECIAL PROJECTS:**

The Director of Public Works and other City staff will provide an update on public construction projects in the community.

- a. Presentation from HMB Professional Engineers, Inc. on drainage improvements along Holmes Street.
- b. Review of 2002-2003 Unscheduled Highway Needs Priority List with Bluegrass Area Development District. (Item 9.5 on the 12/19/02 regular meeting agenda)

Attachments: None.

### **4. DISCUSSION ITEMS:**

4.1 Discussion on City of Frankfort proposed sewer lateral policies:

- (1) Lateral Maintenance Policy.
- (2) Common Lateral Replacement Program.
- (3) Lateral Rehabilitation Program.

Background: On 10/10/02, the Board of Commissioners directed the City Manager to develop a comprehensive policy on maintenance and rehabilitation of sewer laterals and extension of sewer

mains in rear yards. As these items are under the jurisdiction of the Frankfort Sewer Department (FSD) Director Bill Scalf has prepared three draft policy documents pertaining to this priority assignment. The initial presentation of this policy review will be conducted at the Board work session on 12/16/02 and continued to subsequent meetings of the Board as may be required.

Attachments: Draft Lateral Maintenance Policy dated 12/12/02.  
Draft Common Lateral Replacement Program dated 12/12/02.  
Draft Lateral Rehabilitation Program dated 12/12/02.

- 5. AGENDA ITEMS SCHEDULED FOR REGULAR MEETING ON DECEMBER 19, 2002**
- 6. DEPARTMENTAL REPORTS**
- 7. CITIZEN COMMENTS**
- 8. OTHER BUSINESS**
- 9. ADJOURNMENT**